



Fencing New Zealand

(Fencing New Zealand Incorporated)

Minutes of the Meeting of the Board of Fencing New Zealand Incorporated

DATE	Sunday 5 December 2021
START/FINISH	7.00 pm
LOCATION	Skype
CHAIR	David Elder
ATTENDEES	David Elder (Chairman), Nicole Martin, Steve Martin, Rachel Rowlands-Clarke, Amanda Hopkins, Kyle Macdonald, Vanda Symon, Grant Tweddle, Alice Boyd, Hamish Bulmer, Sunnie Sun, Martin Brill (for D Barson, Hanna Choi (Athletes' Commission representative))
APOLOGIES	D Barson

	ITEM	ACTION	OWNER	DUE
1	Quorum	Confirmed.		
	Acknowledgement	Acknowledged the passing of Keith Mann – Past President of NZAFA/FeNZ and NZ Selector. Keith was a true gentleman who gave so much to our small community and will be sadly missed.		
2	Minutes of previous meeting	Minutes of meeting 7 November 2021 confirmed. Matters arising: <ul style="list-style-type: none"> - Olympic Solidarity Fund application was successful with the NZOC. This provides up to USD 10k for coach training towards the end of 2022. Waiting for confirmation from IOC and FIE. - Congress was held last week in Lausanne. Caryl Oliver from the UK represented NZ and Samoa. Mark Rance was re-elected to the Veterans' Committee. - Signatories for the bank account to be completed - NZ Olympic Committee athlete leadership role – Amanda to liaise with the Athletes' Commission 	David/Steve Carried	
3	Financials	Financial report received. Commitments – Commonwealth Fencing Champs - \$15k. Team event fees significant. Discussed the liability of Fencing NZ for team managers and coaches if they catch Covid19 and any other potential costs. Situation remains unclear with respect to Covid19.	Amanda/David	
4	Health & Safety	Nothing to report regarding reports		

		<ul style="list-style-type: none"> - Safeguarding Committee – David, Alice, Rachel met. Have a draft Safeguarding Policy for discussion taken from several sources including Sport NZ and NSW. Includes any harassment, bullying, any kind of abuse. - Board members to provide comment/input - Need to appoint a Safeguarding liaison officer <p style="text-align: right;">Report moved Alice/Rachel Carried</p>		
5	Competitions	<ul style="list-style-type: none"> - Discussed schedule for Easter Tournament in 2022 – is the order of the events the best fit – need the Open fencers to referee the juniors and cadets – so Open event is first. Problem with Epee Women Junior and Cadet, should these be switched? Kyle to confirm and published schedule to be changed with this one change - SS/U20s – to be reviewed in February - Asian Junior and Cadet Championships – allow fencers to go if they go at their own risk and Selectors agree they are at the required standard - World Juniors and Cadet Championships – FIE Camp – had very late notice that NZ could send one fencer. Opened nominations and had 12 respondents – equally split between male and female. Great response from the younger fencers. Selectors met – Anya and Kyle both stood down as they had fencers who had nominated. Remaining Selectors agreed that Charlie Bioletti would benefit most from the opportunity. Selectors’ recommendation – Charlie Bioletti <p style="text-align: right;">Moved David/ Rachel Carried</p> <ul style="list-style-type: none"> - Discussed the FIE subsidy for the World Championships. No further subsidy other than cost of Camp place. Place to be offered to Charlie on the same basis as 2020 – he must contribute to Team Costs - Open nominations for both Asian and World Junior/Cadet Championships but with understanding the Fencing NZ may not send a managed team – fencers can attend at their own risk if they meet the Criteria for selection. 		
6	Commonwealth Fencing Planning	<p>Papers received.</p> <ul style="list-style-type: none"> - Discussed the payment of fees to coaches and managers – namely the rate of the per diem/expense payments and the number of days payment is expected. Athletes’ Commission wanted to retain the current rate, Coaching Commission recommend the higher rate - \$150 per diem plus \$125 expenses per day rather than \$50 per day. - Commissions came to an agreement of the higher rate but reduced number of days and number of coaches. <p style="text-align: right;">Board agreed to the recommendation David/Rachel Carried</p> <ul style="list-style-type: none"> - Duration of payment – 14 days for fee, 16 days expenses <p style="text-align: right;">Amanda/Steve Carried</p> <ul style="list-style-type: none"> - Fencers should be at the team accommodation at least 2 days and 1 night before their event. - Costs of managed isolation – or other costs associated with Covid19 travel – David to check with Ben - Training Plans – many submitted. Some have not. Many of the plans are not up to standard - Call for applications for Management and Coaching for the championships to be made - Final appointments to be contingent on numbers 		

		<ul style="list-style-type: none"> - National Training Camp in January – some fencers worried about travelling to Auckland. Discussed whether it should be compulsory. Decided that it should not be compulsory but it is expected that Long List candidates attend and it is an opportunity for Selectors to observe the fencers. 		
7	COVID19 Vaccination Policy	<ul style="list-style-type: none"> - Vaccination Risk Assessment completed. - Recommendation — Vaccine Passports required for entry for National and Regional events – Double Vaccination is required. - Recommend that clubs introduce a similar policy - Recommendation that Fencing NZ adopt this policy <p style="text-align: right;">David/Steve Carried</p>		
8	Officiating Commission	<ul style="list-style-type: none"> - Waitangi weekend tournament – need to appoint a head referee. Could be a shared responsibility if role taken on by a fencer. To be confirmed. - 		
9	Commission Reports	<ul style="list-style-type: none"> - Terms of appointment – deferred - Hana representing the Athletes’ Commission until a Chair appointed 		
10	Regional Reports	Nothing to report		
11	Privacy	<ul style="list-style-type: none"> - Privacy Officer – still searching 		
12	Other business	<ul style="list-style-type: none"> - Membership Tiers – deferred to 2022 - Microsoft – opportunity as a not for profit to have access to Microsoft programmes and email system. Steve following up - AGM – set Sunday 13 March 2022 as the date. President and Secretary General up for election/re-election. 		