



Fencing New Zealand

(Fencing New Zealand Incorporated)

Minutes of the Meeting of the Board of Fencing New Zealand Incorporated

DATE	Sunday 12 June 2022
START/FINISH	7.00 pm
LOCATION	Teams
CHAIR	David Elder
ATTENDEES	David Elder (Chairman), Nicole Martin, Rachel Rowlands-Clarke, Amanda Hopkins, Kyle Macdonald, Sam Parish, Grant Tweddle, Hanna Choi (Athletes' Commission representative), Peter Butler, Vicci Lamb, Steve Martin, Stephen Peterson, Martin Brill
APOLOGIES	

	ITEM	ACTION	OWNER	DUE
1	Quorum	Confirmed.		
2	Minutes of previous meeting	<p>Minutes of meeting 1 May 2022 – Confirmed</p> <p style="text-align: right;">David/Steve Carried</p> <p>Matters arising: No Assistant Manager appointed, but have offers from two people to help with management. Foil & Sabre Teams event – Fencing North working on a date U20s Nationals – 15th and 16th October Police vetting – all done except one – 20 free per year – 7 in hand. Year end is 30 June.</p>		
3	Financials	<p>Financial report received. Agreed to set up a sub-committee to monitor / agree payments – Stephen, Amanda and Nicole. Delegation of authority for payments up to \$2,000, including sign-off for expenses.</p> <p>Accommodation bill for Commonwealths will be in the order of \$73,000 – will need to ask for Fencer payments before paying this bill. Cannot send out to fencers without the UEL confirming the cost of the accommodation, which they have yet to do!</p> <p style="text-align: right;">Amanda/Rachel Carried</p>		
4	Health & Safety	- Safeguarding Policy – Alice to liaise with Athletes Commission regarding any feedback.		

		<ul style="list-style-type: none"> - Attended an Aktive child safeguarding seminar. Based on club environment and volunteers – should be more than child focussed and have more information for older teenagers too. - Need a resource for our athletes and a proper process for hearing complaints. To follow up. 	Alice/David	
5	Competitions	<ul style="list-style-type: none"> - Australian Cadet Championships – now also an Oceania Cadet Championships. Asked for a NZ referee to attend – development opportunity. Connor Foley Walker to attend. - NI Championships – on track. - Oceania/NZ Senior Championships – Pioneer Stadium booked. Agreed in principle that an independent international referee comes to train referees in NZ and to stay on and referee at the Championships. Resolved if funds are available to invite an international three weapon referee, from outside the OFC, to hold a series of training courses in NZ and stay on to referee at the Championships. <p style="text-align: right;">Amanda/Rachel Carried</p> <p>David to follow up with OFC for funding and to find a suitable candidate. Australians also need to supply referees.</p> <ul style="list-style-type: none"> - World University Games 2023 – Has been moved to Chengdu. Amanda to let the NZ team organisers know fencers would be interested in attending if they meet the criteria. 	David Amanda	
6	Commonwealth Fencing Planning	<ul style="list-style-type: none"> - Vicci to meet with coaches in next 10 days to discuss responsibilities - Question and answer session to be held at the NI Champs - Participation Agreement to be finalised - To send one email with Participation Agreements and invoices/payment requests for Team Levy, Accommodation and Individual Entry fee. - Training Camp – Site to go live tonight – camp to be held at Christchurch Girls High over 2 day weekend. 		
7	Commission Reports	<ul style="list-style-type: none"> - Coaches Technical Course – Budget to be finalised. Questions raised by Amanda to be addressed. Flights for Zoltan Bernat – Amanda to follow up with FIE. - Registration of coaches – online registration possibility to be followed up by Steve and Stephen. - Officiating Commission – Heather has been working on the draft 2023 National Calendar. National rolling programme to be reviewed. 	Amanda/ Martin/David Stephen/Steve Heather	
8	Regional Reports	Reports as read.		
10	Privacy	<ul style="list-style-type: none"> - Privacy Officer – Nathan Newton has agreed to take up this role. David to draft Job Description - 		
11	Other business	<ul style="list-style-type: none"> - International Tournament pathway – completed and posted on website. Needs a News item – Amanda to post. - Athlete’s Commission asked about the Selection Criteria for 2023 – would athlete’s again be required to travel to meet selection requirements? Kyle to develop an interim policy – do we want selection events to be 	Amanda Kyle	

		<p>“development events” or events based on merit – ie to have demonstrated a required level for selection to participate in World Champs etc.?</p> <ul style="list-style-type: none">- Strategy – Stephen to give an update at the next meeting- Moved into Board only time.	Heather	
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