



# Fencing New Zealand

(Fencing New Zealand Incorporated)

## Minutes of the Meeting of the Board of Fencing New Zealand Incorporated

<b>DATE</b>	Sunday 10 July 2022
<b>START/FINISH</b>	7.00 pm
<b>LOCATION</b>	Teams
<b>CHAIR</b>	David Elder
<b>ATTENDEES</b>	David Elder (Chairman), Nicole Martin, Rachel Rowlands-Clarke, Amanda Hopkins, Kyle Macdonald, Sam Parish, Grant Tweddle, Hanna Choi (Athletes' Commission representative), Peter Butler, Vicci Lamb, Stephen Peterson, Martin Brill, Alice Corin
<b>APOLOGIES</b>	Steve Martin

	ITEM	ACTION	OWNER	DUE
1	<b>Quorum</b>	Confirmed.		
2	<b>Minutes of previous meeting</b>	<p>Minutes of meeting 12 June 2022 – Confirmed</p> <p style="text-align: right;">Amanda/David Carried</p> <p>Matters arising: Job description for Privacy Officer WIP International Pathway – still to post notice Other issues dealt with below</p>		
3	<b>Financials</b>	<p><b>Financial report</b> received.</p> <p>With Accommodation Payments due – concern raised re anyone not paying. All Team members to be given 7 day's notice of payment for Commonwealth Championships with final notice 24<sup>th</sup> July. If there are issues with the payment – to contact Amanda.</p> <p>South made a loss on the President's Cup. Agreement for Fencing NZ to compensate if loss due to National tournament.</p> <p>PROPOSED: The Organisers of all National Tournaments or Events be required to submit a Budget for Approval by the Board, at the last Board meeting at least 2 weeks prior to the Event. Subject to that Approval, if the Actual Costs of running the Event exceed the approved budget, provided that the Organisers have taken all practical steps to avoid or mitigate such over-runs, Fencing NZ will cover the costs of that over-run to a maximum of 20% of the budgeted costs.</p> <p>Any profit made from the tournament will be shared 75/25% between the Region and FeNZ.</p>		

		Moved Amanda/David Carried		
4	<b>Health &amp; Safety</b>	<ul style="list-style-type: none"> <li>- No emails and reports received</li> <li>- Safeguarding Policy – have received comments and have amended. Alice David and Rachel to meet to put together more specific procedures for complaints and where to seek support.</li> <li>- The amendments will be completed and policy redistributed by email.</li> </ul>	Alice/David/ Rachel	
5	<b>Competitions</b>	<ul style="list-style-type: none"> <li>- Congratulations to Cooper Gouge for winning the OFC and Australian Cadet Men’s Epee competition. And congratulations to all the other fencers, who represented NZ with credit and achieved some great results. Thanks to the team of parents who assisted with the competition and to Kirsten Hansen for her media posts.</li> <li>- National Secondary Schools – Heather DT, Anya / Katie Logan in charge of referees. Number of teams needs to be finalised. Regions’ preference is for maximum 8 teams per region, only region where this might be an issue is North.</li> <li>- Oceania Senior Championships – need to check budget for Christchurch, with a decision by email</li> <li>- WUGs – need to send in official expression of interest by end July</li> <li>- Asian Championships – report by manager Hamish Bulmer – to be discussed next meeting, good recommendations and needs to be considered for future events.</li> <li>- National Cadets – confirmed for 24<sup>th</sup> and 25<sup>th</sup> September</li> </ul>	David  Amanda	
6	<b>Commonwealth Fencing Planning</b>	<ul style="list-style-type: none"> <li>- CFF AGM will be in London during the Commonwealth Fencing Championships. Vicci is on Board. 2 people to attend. 1 vote, plus Vicci’s vote.</li> <li>- Vicci to ask David Cocker (Assistant Manager) for a brief resume.</li> <li>- Vicci to discuss Police Vetting with David C</li> <li>- Donations for the Commonwealth team have nearly reached the \$5,000 target, which will be matched dollar for dollar by another donor. Thank you to all those who have donated so generously.</li> </ul>	Vicci	
7	<b>Commission Reports</b>	<ul style="list-style-type: none"> <li>- Referee development – training camp for referees – propose 2 days Auckland 2 days in Christchurch leading into the Oceanic Senior Championships. Referee from Europe proposed, and course will cost \$8 to 10k. Discussed whether a referee from Asia might be more beneficial for the future – will decide by email.</li> <li>- Technical Coaching Course – Discussed budget and the cost of the Fencing Institute, which at just over \$400 a day is equivalent to a commercial venue. Martin to approach the FI to try to improve the deal and to try to cut the budget back – to minimise the cost to coaches who need/want to attend this course. Martin to work with Stephen and Amanda to follow up on this.</li> </ul>	Amanda/Martin/David Stephen/Steve Heather	

		<ul style="list-style-type: none"> <li>- Officiating Commission – complaint about an official at the NI Championships.</li> <li>- U15/U17 planning, plus Secondary Schools and Juniors – North to find a date</li> <li>- Oceanics planning ongoing</li> <li>- Opportunity to attend a FCA C Licence exam in Kuala Lumpur – to post an expression of interest</li> </ul>		
8	<b>Regional Reports</b>	Reports as read.		
10	<b>Privacy</b>	<ul style="list-style-type: none"> <li>- WIP</li> </ul>		
11	<b>Other business</b>	<ul style="list-style-type: none"> <li>- OFC AGM – David attended as a new Board Member and “e-met” the Acting President of the FIE.</li> <li>- FIE Congress – David has been invited to attend the FIE Congress in Lausanne in November</li> <li>-</li> <li>- Moved into Board only time.</li> </ul>		