



Fencing New Zealand

(Fencing New Zealand Incorporated)

Minutes of the Meeting of the Board of Fencing New Zealand Incorporated

DATE	Sunday 6 August 2023
START/FINISH	7.00 pm – 8.55pm
LOCATION	Teams
CHAIR	Stephen Peterson
ATTENDEES	David Elder (President), Peter Butler, Nicole Martin, Amanda Hopkins, Heather Claydon (Officiating Commission), Martin Brill (Coaches Commission) Hanna Choi (Athletes' Commission), Stephen Peterson and Sam Parish.
APOLOGIES	Alice Coran, Simone May, Kyle Macdonald (Selectors Commission). Peter Butler and David Elder for lateness.

	ITEM	INFORMATION AND RESOLUTIONS	OWNER	ACTION
1	Quorum	Confirmed.	Amanda	
2	Minutes of previous meeting	2.1 Minutes of meeting 5 th July 2023 – Confirmed and passed unanimously. Matters arising: No items raised.	All	
3	Financials	3.1 Financial Report received – Confirmed and passed unanimously. Matters Arising: No items raised.	All	
4	Health & Safety	4.1 Health and Safety report received. – Confirmed and passed unanimously. Matters Arising: No items raised.	All	
5	Event and Operational monitoring and Endorsement	<p>5.1 Oceania and New Zealand Championship Report – Confirmed and passed unanimously. Matters Arising: The Board unanimously adopted the recommendation that National Tournaments not be scheduled in Dunedin during the Winter season. Action: Decision to be reflected in the process for developing the Annual Fencing Tournament Schedule for 2024 onwards.</p> <p>5.2 B Grade Funding Ratification – The Board agreed to the amended Funding proposal seeking \$22,000 from the Lotteries Minister's Discretionary Fund</p>	Heather David	Amanda David

		<p>for the purpose of sending 3 NZ referees to the B Grade Refereeing Exams in Almaty, Kazakhstan.</p> <p>To enable this application to proceed Stephen Peterson nominated David Elder be appointed as the FENZ point of Contact in dealing with the Lotteries Commission Minister's office. Passed unanimously. David Elder recused himself from the nomination and vote.</p> <p>Further funding has been sought from Oceania Fencing Federation up to the value of A\$3,000.</p> <p>5.3 Commonwealth Fencing Cadet Bid – Stephen Peterson updated the Board on the progress of the bid. The MBIE Major Event Funding application for \$450,000 to support the event was unsuccessful. Two further applications are sitting with Lotto and Christchurch Airport. Based on this information the Board resolved to continue with the application to host the above tournament subject to receiving appropriate grant support by the end of August 2023. Passed unanimously. A decision regarding the actual Bid to host the tournament is expected between 7-12 August 2023.</p> <p>5.4 Event and Operational Items – Trello Boards – Discussion arose in response to a query around a Fencer's monetary contribution to the Team when selected to attend the Asian or Worlds camp prior to the Championships. The Board resolved to request a paper that outlines the current policy, any issues, and potential alternatives to what exists currently. Passed Unanimously. Action: The Athlete's Commission was requested to provide assistance in this matter.</p>	Stephen	David David Athletes Commission
6	Commission Reports	<p>6.1 Officiating Report – confirmed and passed unanimously. Matters Arising: Equipment Standards. There was general discussion around equipment standards. Due to Health and Safety concerns the Board agreed that it was a high priority to understand any health and safety implications from the current Equipment Standards. Subsequently, the Board resolved to request a paper outlining any health and safety issues regarding the current Equipment Standards and ways to resolve those issues. Passed Unanimously. Action: David and Martin to assist and direct Heather to people who can help with this matter.</p>	Heather	David/ Martin/ Heather
7	Regional Reports	<p>7.1 Mid-South Report – noted Matters Arising: No items raised. 7.2 South report – noted Matters Arising: No items raised. 7.3 North report tabled after board paper cut off.</p>		
8	Board Papers	<p>8.1 Insurance Report – The Board received the information. Matters arising – Regional financial contribution to annual insurance cover was discussed. The Board resolved to request a paper from the Treasurer outlining options to pursue Regional financial contributions towards annual insurance costs. Passed unanimously. David Elder moved the minutes note thanks to Wayne Stewart for his assistance in updating and reviewing FENZ Insurance Policies. Passed unanimously.</p> <p>8.2 Safeguarding Update – The Board received the information. Matters Arising: No items raised. 8.3 Constitutional Issues – The Board received the information.</p>		Stephen

		<p>Matters Arising: The Board discussed the report and agreed that it was timely to review the constitution and the current structure of FENZ and the regional bodies.</p> <p>The Board resolved to:</p> <p>a) To work through the process of South Region becoming compliant as an operating arm of FENZ and highlight any issues.</p> <p>b) To provide further feedback on the FENZ constitution and structure to Stephen via email.</p> <p>c) Set a completion date for the Board part of the process of December 31, 2023.</p> <p>Passed unanimously.</p>		Stephen /Sam All
9	Review of Governance Issues/Priorities	<p>9.1 Board Priorities and Progress report and Governance snapshot.</p> <p>Matters Arising: That the Board continue to use the Trello Boards as a working document to update and reaffirm or otherwise current priority streams of work.</p>		All
	Other Business	No items		
		Board meeting closed 8.55pm		

NEXT MEETING – tbc