

**Minutes of the Meeting of the  
Board of Fencing New Zealand Incorporated**

<b>DATE</b>	1 September 2024
<b>START/FINISH</b>	7 – 9.30 pm
<b>LOCATION</b>	Teams
<b>CHAIR</b>	David Elder
<b>ATTENDEES</b>	Kyle MacDonald (Selectors Commission), Amanda Hopkins (Secretary General), David Elder President FeNZ), Will Bishop (President Fencing Central), Peter Butler (President Fencing North), Simone May (Development Officer), Heather Calydon (Officiating Commission), Alex Dong (President Fencing South) late, and Jane Parrett – minute taker.
<b>APOLOGIES</b>	Alice Corin (Health and Safety Commission), Lee-Bin Tee (President Mid-South), Stephen Peterson.

	ITEM	INFORMATION AND RESOLUTIONS	OWNER	ACTION
1	<b>Quorum</b>	Yes	David	
2	<b>Minutes of previous meeting</b>	<b>2. Minutes of meeting 4 August 2024 – taken as read.</b> Incorrect date of meeting was noted and conditional upon change to the correct date the minutes were <b>Accepted and carried unanimously.</b>	David	Jane
3	<b>Financials</b>	<b>3. Financial Statements</b> No reports included in Agenda. Applicants to the position currently being considered.		Amanda/Stephen
4	<b>Commonwealths</b>	<b>4. Junior and Cadet Commonwealth Fencing Championships – verbal update</b> No reporting on Commonwealths due to Lee-Bin’s apology to the meeting.	Lee-Bin Tee	
5	<b>Event and Operational monitoring</b>	<b>5. Event and Operational Items</b>  5.1 Selection Policy Review Paper. Will spoke briefly to the report. There was unanimous agreement that the Policy needed to be reviewed and updated.  The Board <b>resolved</b> to form a Working Group comprised of a Coach, a Selector, the Director of Development and a member of the Athletes Commission to review the goals of the Selection Policy initially, and then develop high level policy utilising the presented paper. The Working Group would then present their recommendations back to the Board for consideration  Will Bishop, Simone May, Kyle MacDonald and a representative of the Athletes Commission, were selected to this Working Group  5.3 Gear Distribution memo and allocation process.	Will	Will, Simone, Kyle

		<p>The Board considered the proposed allocation process from the Gear Distribution Memo, and agreed that the Board:</p> <ol style="list-style-type: none"> <li>1. Would use the membership database to finalize the blade allocation</li> <li>2. Distribute blades ASAP at National Events.</li> </ol> <p>Amanda proposed the above recommendation, seconded by Peter and passed unanimously.</p> <p>5.4 Level 1 Epee Assessment Memo and Proposal Level 1 Epee Assessment from OFC</p> <p>Discussion ensued about the location, the numbers of coaches able to attend and the nature of Hawkes Bay Blades not being affiliated. Subject to a minimum of 6 coaches attending and there is no association with the Hawkes Bay Blades Camp the Board agreed that:</p> <ul style="list-style-type: none"> <li>• FeNZ contribute \$500 to the Assessment for NZL Coaches who took part in the OFMA/GFM Level 1 Online Epee Coaching Course 2023, to be completed at the 2024 Training Camp in Napier was put forward by Peter, seconded by Will. Passed unanimously, with the exception of David Elder who abstained from the vote due to a conflict of interest.</li> </ul> <p>David to contact Martin Brill to join Judit Fliszar as a Coach Assessor.</p>	Stephen	
			David	David
6	<b>Regional Reports</b>	<p><b>6. Regional Reports</b></p> <p>6.1 Fencing Central Report The report was <b>received</b> by the Board.</p>	Will	
7		<p><b>7. Commission Reports</b></p> <p>7.1 Officiating Report</p> <p>The following 3 key points were brought to the Board for consideration.</p> <p>A) It was agreed that the current format of the ranking points collected only by U15's and U17's at the Secondary Schools Championships needs to be re-visited. Those over 17 in the Junior category could not collect points. There was acknowledgement that this is the one of the largest and most competitive tournaments in the country and the issue needed to be carefully considered.</p> <p>It was unanimously <b>resolved</b> to refer this technical issue to the Working Group established above, comprising of Will Bishop, Simone May, Kyle MacDonald and an Athletes representative. The</p>	Heather	Working Group

		<p>Working Group is tasked to come back with a recommendation to the Board.</p> <p>B) Consideration of the Fencing Calendar to be in line with the FIE and Australian Fencing Calendars. The Board agreed there was a need to change for the 2026 year and the Officiating Commission should be making a recommendation to the Board regarding the Calendar. However, because it is also ties in with the Selection process and the Development Director it was <b>agreed</b> that the above established Working Group would make some recommendations to the Officiating Committee in the first instance.</p> <p>C) Updated FIE standards for Foil Chest Protectors. M.25 4c The purpose of the updated standard is to stop issues caused when the foil tip slides across the lame and hard plastic beneath the Jacket.</p> <p>The Board <b>accepted</b> the Officiating Committee recommendation that 'FeNZ updates the equipment Standard with a view of implementation for all foilists from 1<sup>st</sup> July 2025' and requested that Heather work with Jane to publish and promote the rule change informing all foilists affiliated to FeNZ.</p> <p>D) Amanda highlighted the need for all officials involved in the upcoming Secondary School Nationals to sign the Official Code of Conduct. It was agreed on the proviso that changes to the document to reflect the current reality be implemented in the near future.</p> <p>E) NZDA Online programmes. Heather and Jane to look at Sporty as the platform to hold qualification/completion records.</p> <p>7.2 Health and Safety Report The report was <b>received</b> by the Board.</p>	<p>Alice</p>	<p>Working Group</p> <p>Heather/Jane</p> <p>Heather</p> <p>Heather/Jane</p>
		<p><b>8. Governance Issues</b></p> <p>8.1 Commission Review update Will and Simone updated the Board. An online survey has been completed with 26 responses received. A written report with findings and recommendations expected to be sent out by the end of the week.</p> <p>8.2 Constitution update Amanda updated the Board. The Constitution Working Group met on Tuesday and has nearly completed a Discussion Document to circulate to FeNZ members.</p>	<p>Will Simone</p> <p>Amanda</p>	<p>Will Simone</p> <p>Amanda</p>

		<p><b>8.3 Treasurer Position</b>  One application has been received. Stephen Peterson (upon his return from overseas) and Amanda will work through the process of appointment and training.</p> <p><b>8.4 Board Vacancies and Commission vacancies</b>  The Bord agreed that there was no urgency to replace an Independent Director. The Board as it stands currently complies with the Constitution requirements and as such the role will be filled at the 2025 AGM.</p> <p><b>Next Meeting</b>  It was agreed that, in order to achieve a Quorum of voting Board members at the next meeting, it would be postponed until Sunday 13<sup>th</sup> October.</p>		Amanda
		<b>Meeting closed 9.30 pm</b>		

