

**Minutes of the Meeting of the
Board of Fencing New Zealand Incorporated**

DATE	09 February 2025
START/FINISH	7 – 10.04 pm
LOCATION	Teams
CHAIR	David Elder
ATTENDEES	Heather Claydon (Officiating Commission), Jules Congalton (Treasurer), Claire Cooper (Athletes Commission), David Elder (President FeNZ), Kyle MacDonald (Selectors Commission), Peter Butler (President Fencing North), Kate Brill (Interim President Fencing Mid-South), Martin Brill (Coaching Commission), Will Bishop (President Fencing Central), Amanda Hopkins (Secretary FeNZ), Simone May (National Development Director), Rachel Wyatt (National Fencing Administrator)
APOLOGIES	Alex Dong

	ITEM	INFORMATION AND RESOLUTIONS	OWNER	ACTION
1	Quorum	Yes	David	
2	Minutes of previous meeting	<p>Minutes of meeting 15 December 2024 – taken as read. Moved David – Seconded Jules. Accepted and carried unanimously.</p> <p>Matters Arising</p> <ul style="list-style-type: none"> • Health and Safety position advertised – no applications. • Chest Protectors – Heather still to do formal announcement for website. To also go on Facebook and Instagram. • Referee Code of Conduct – In progress. • Under 15 and 17 date change – on website and Facebook. Heather to collate issues arising from date change. FeNZ Refund / Compensation Policy to be created. Tournament organisers look at token gesture i.e. free coffee • Live streaming of tournaments – audio visual equipment. Fees charged for use to be decided by individual regions. • Coach registrations – final documentation out end of week. To go to Regional Presidents; to send to clubs. To go on FeNZ website. • Rankings – email address working. • School rankings document to go on website. • YD Swords Fencing Club affiliation – Minutes published to confirm. Add to Club list on website. • FeNZ Board meeting minutes – to be sent to Board once approved. Will be ratified & published at next Business meeting. 	<p>Heather Rachel Amanda</p> <p>Heather Jules Will</p> <p>Martin Region Pres’s Rachel</p> <p>Heather/Rach Jules Rachel Rachel</p>	
3	Financials	<p>3.1 Treasurers Report - 9 Feb 2025</p> <p>3.2 Financial position and report (Balance Sheet & Project and Loss)</p> <p>3.3 Draft budget for 2025 Updated. Any issues to be raised with Jules by end of week.</p>	Jules	

		<p>3.4 Membership breakdown from Sporty Included ethnicity as requested.</p> <p>Moved Jules. Seconded Amanda. Accepted and carried unanimously.</p>		
4.	Event and Operational Items	<p>4.1 Calendar Structure and Ranking Issues</p> <ul style="list-style-type: none"> To separate out. Rankings – Alex, Kyle & Martin Calendar - Heather <p>4.2 Complaints Receipt Officer report, taken as read</p> <ul style="list-style-type: none"> President managing time-critical complaints. <p>4.3 Nominations for the Chair of the Welfare Panel for the Board to decide</p> <ul style="list-style-type: none"> Voting Board to appoint Chair Will shared Conflict of Interest, Board agreed to allow Will to vote. Email out applications as private and confidential to Board members to vote by this Friday, 5pm. Email voting poll. <p>4.4 Nominations to the Welfare Panel for approval/ decline</p> <ul style="list-style-type: none"> One nomination – Stephen Peterson. Proposed to accept Stephen onto the Welfare Panel. Moved David. Seconded Amanda. Accepted and carried unanimously. <p>4.5 Selection Policy Review</p> <ul style="list-style-type: none"> Questions to be emailed to Will. Draft Selection Policy document. Send to Will. Aim to keep policy simple and review two-yearly. Purely rankings based. Any injuries etc require an exemption application. Change the specific number of people going to various Commonwealth competition to “the number allowed to be selected under the CFC rules” Should there be a requirement for Fencers representing NZ, to have come back to NZ within a certain timeframe? Board was undecided. To leave policy in current state on this issue, and review if becomes an issue. Motion proposed that the concept be explored, that non-resident fencers be required to compete in New Zealand at least once every three years. 5 votes for, 1 vote against. <p>4.6 Development Plan</p> <ul style="list-style-type: none"> Simone unavailable to discuss <p>4.7 AGM planning</p> <ul style="list-style-type: none"> Have nominations for Board members. Voting system to be devised. No items for general business. Agenda and voting papers will out 23 February. 	<p>Working Group</p> <p>David</p> <p>David</p> <p>Will</p> <p>Simone</p> <p>Amanda</p>	<p>Rachel</p> <p>Rachel</p> <p>David</p> <p>David</p> <p>Working Group</p> <p>Rachel</p>

		<ul style="list-style-type: none"> Reminder: the only things that can be discussed at the AGM are the specified agenda items. <p>4.8 National Development Camp report</p> <ul style="list-style-type: none"> Simone unavailable to discuss 	Simone	
	Regional Reports	<ul style="list-style-type: none"> No reports received 		
6.	Commission Reports	<p>6.1 Coaching Commission</p> <ul style="list-style-type: none"> Working on coach development programme. Moving to work with clubs, rather than individuals. Any coach training required in the regions; submit request. <p>6.2 Selection Commission</p> <ul style="list-style-type: none"> Australian Juniors – discussion re. nomination requirements for Teams event; do we enter a team if one fencer has not completed a nomination form. Decided, no nomination form, no team. 	Martin Kyle	Region pres's
7.	Governance Issues	<p>7.1 Constitutional review</p> <ul style="list-style-type: none"> The Board supports the document going out for discussion to the community for feedback. Feedback form will refer to sections within the document for each question. The Board noted that the committee has produced the paper. It was agreed that it will be released as the discussion paper; invite the community to provide feedback by the 9 March; and agree to hold a special board meeting. The discussion document will go on FeNZ website, regional websites, Facebook pages. <p>7.2 Commission Review</p> <ul style="list-style-type: none"> No feedback received. No update. 	Amanda /Peter Will	
8.	Other business	<p>8.1 Veterans Officer position proposal</p> <ul style="list-style-type: none"> Postpone until next meeting. 		
		Meeting closed 10.04 pm		