



# Fencing New Zealand

(Fencing New Zealand Incorporated)

## Minutes of the Meeting of the Board of Fencing New Zealand Incorporated

<b>DATE</b>	Sunday 15 September 2019
<b>START/FINISH</b>	7.00 pm until 9.00 pm
<b>LOCATION</b>	Skype
<b>CHAIR</b>	Mark Rance
<b>ATTENDEES</b>	Mark Rance (Chairman), Amanda Hopkins (Sec.General), , Vanda Symon, David Elder, Richard Johnstone, Vicci Lamb, Kyle Macdonald, Alice Boyd, Dave Barson, Steve Clarke, Bryan Clark
<b>APOLOGIES</b>	Steve Martin

	ITEM	ACTION	OWNER	DU E
1.	<b>Quorum</b>	Confirmed.		
2	<b>Previous Minutes</b>	<p>4 August 2019</p> <p><b>MOVED as a true and accurate record</b></p> <p style="text-align: right;"><b>David/Richard Carried</b></p> <p><b>Actions reviewed</b></p> <ul style="list-style-type: none"> <li>• NZ University Championships – concerns about the busy Calendar and FeNZ run events require different equipment standards. Canterbury club have indicated that they would be willing to run the event.</li> <li>• National Development Programme – see below</li> <li>• Head Injury protocol – WIP</li> <li>• Strategic priorities review – meeting delayed due to bereavement</li> <li>• DFSNZ – Code of Conduct – notification sent out of SGM – see below</li> <li>• 2020 Calendar – below</li> <li>• Photograph publishing protocol - WIP</li> </ul>		
3	<b>Financial Report</b>	<p>Financial Report received. FeNZ will make a significant operating loss in 2019 as it has invested in a new website and strategic planning. It was noted this followed a number of years of profit and limited investment. It was noted that the only source of income to FeNZ is Affiliation Fees and this is not sustainable if we wish to invest in the sport.</p> <p>Discussed Fees for 2020. Agreed to introduce administration fees for overseas tours and events, to cover the work involved.</p> <p>Further thought and discussion needed on Affiliation Fees for 2020, which have not been increased for many years, the structure and collection of the fees and membership numbers.</p> <p>Subcommittee to be formed to review Affiliation Fees – Regional Chairs plus Mark and Amanda.</p> <p>Further consideration also to be given to Entry Fees for National events.</p> <p>Discussed the issue of profitability of National Events – particularly with proposed minimum standards for National Events (paper to be provided by OC). Venue hire is a major issue, as is flying referees and DTs around the country, plus the cost and work involved with moving pistes and boxes around the country. With the ongoing</p>	Regional Chairs/Mark/Amanda	

		<p>referee and DT development, regions should be able to call on home based DT and referees and further consideration needs to be given to venue requirements. Agreed that the regions will pay their proportion of the GST on the FIE equipment received this year.</p> <p style="text-align: right;">Moved Mark/Vicci, Carried</p> <p>Agreed that the regions will pay a proportion of the Public Liability Insurance based on percentage membership on 1<sup>st</sup> July 2019.</p> <p style="text-align: right;">Moved Vicci/Vanda, Carried</p> <p>Further information requested on the FeNZ Travel Insurance Policy.</p>		
4	<b>Health &amp; Safety</b>	<p><b>Incident Reports -</b> No formal report received. Three incidents of muscle strain or cramp at the North Island Championships and one at the National SS event. Central reported one incident – further information to come.</p>		
5	<b>Drug Free Sport NZ / Medical Officer appointment</b>	<p>Notice of SGM with resolutions to amend the Constitution has been issued – to be held 13<sup>th</sup> October.</p> <p>Was advised that the name of the Sports Tribunal has changed and should be updated. A question also raised about specifying the limited jurisdiction of the Sports Tribunal. Richard to follow up.</p> <p><b>Appointment of Medical Officer</b> Moved to formally appoint Dr Steve Fish as the Fencing NZ Medical Officer Mark/Vanda, Carried</p>	Richard/Mark	
6	<b>Competitions</b>	<p><b>6.1 North Island Champs</b> – report to come – David to provide a template for reporting</p> <p><b>6.2 National Secondary Schools</b> – report to come</p> <p><b>6.3 National Championships Wellington</b> – on track</p> <p><b>6.4 Calendar 2020</b> – discussed at length. Calendar very busy. Secondary School event a 3-day event, which increases costs. U23 competition to be dropped – replaced by a team event. Discussed where the U20s should be on the calendar. Further work to be done off-line.</p>	David E  Mark/subcommittee	
7	<b>National Development Programme</b>	Update received from Steve C. First camp (U20 focussed) to be held 29 <sup>th</sup> to 1 December 2019 at Fencing Institute in Christchurch. Squad selections and invitations to participants to be released shortly. Budget and funding work ongoing.		
9	<b>Commissions</b>	<b>Officiating Commission</b> – Formal ratification of the commission postponed to next meeting. Letter received from Fencing North concerning the selection process of the OC.		
10	<b>Regional reports</b>	Reports received from South and North.		
12	<b>Strategic Priorities</b>	Delay to the process due to a bereavement.	Mark/all	
10	<b>Other Business</b>	<p>Oceania Fencing Confederation (“OFC”) have appointed Dave Barson to the OFC Coaches Commission and Jess Beer to the Women in Fencing Commission.</p> <p>Congratulations to both Dave and Jess.</p>		

Meeting concluded 9.00pm. Next Meeting: Sunday 6<sup>th</sup> October.