



Fencing New Zealand

(Fencing New Zealand Incorporated)

Minutes of the Meeting of the Board of Fencing New Zealand Incorporated

DATE	Sunday 6 November 2022
START/FINISH	7.00 pm / 9.21 pm
LOCATION	Teams
CHAIR	David Elder
ATTENDEES	David Elder (Chairman), Peter Butler, Steve Martin, , Nicole Martin, Amanda Hopkins, Heather Claydon (Officiating Commission), Kyle Macdonald (Selectors Commission) Martin Brill (Coaches Commission) Hanna Choi (Athletes' Commission representative), Grant Tweddle, Stephen Peterson, Sam Parish, Gareth Foley for Rachel
APOLOGIES	Alice Corin, Rachel Rowlands

	ITEM	ACTION	OWNER	DUE
1	Quorum	Confirmed.	David	
2	Minutes of previous meeting	Minutes of meeting 16 October – Confirmed Amanda/Peter Carried	All	
3	Financials	<p>Report received – Invoice from UEL came in lower than expected. The room rate was given a 10% discount and due to the late changes in the accommodation, including several changes by UEL before that time, they did not charge for the empty rooms.</p> <p>Washup from Commonwealths – so far small positive balance due to the UEL discount and unexpectedly no empty room charges.</p> <p>Further invoice has been received for lost room keys of GBP900. This invoice queried as it appears they are rooms that were not occupied by the NZ team, apart from two rooms.</p> <p>Other payments still outstanding – waiting for bank details. Waiting for OFC payments for World, Asian Champs and Asian Referee course. Several reminders have been sent.</p> <p style="text-align: right;">Amanda/Sam Carried</p> <p>Moved to add Treasurer Stephen Peterson as a signatory to the ANZ bank account with same rights as other signatories and amend the mandate accordingly.</p> <p style="text-align: right;">Amanda/David Carried</p>	Amanda/Stephen	

4	Affiliation Fees	<p>Affiliation Fees – Discussed fees for affiliation. Affiliation is through the region in which a member lives. Affiliation fees have been subsidised by \$20 for the last 2 years for those renewing their membership. Given that fencing has completed a full calendar in 2022, moved to remove the Subsidy for 2023.</p> <p style="text-align: right;">Moved Amanda/David Carried</p> <p>Discussed the structure of Affiliation Fees. Stephen to put together a proposal to revamp fees to capture all fencers – including social/recreational fencers and school club members.</p> <p>Agreed to leave Affiliation fees at the same level for 2023 for competitive fencers and associate members and any other changes/further proposals are pending the report by Stephen, due 20th November. Board to approve by email the following week.</p> <p style="text-align: right;">Moved Steve M/Sam Carried</p>		
5	Health & Safety	<ul style="list-style-type: none"> - Alice an apology. Waiting for report from Oceania Championships 		
6	Competitions	<ul style="list-style-type: none"> - Oceania / NZ Championships – Great feedback. A few issues with socks falling down, turning up late, inadequate plastrons. Loved the venue. - Steve M feedback, very well run event and great venue - Peter would like to say thank you to Heather, Fiona, Katie Logan. - Financials – looking at a loss of around \$1250 - still some invoices to come before final washup - An issue with a medical situation – one fencer arrived with a concussion injury – what is our process/responsibility around this? David to follow up with Alice and Steve Fish. - Dealt with an appeal regarding Team selection – appeal was declined – paper to be presented to Board. - World University Games – Timing around payments – expecting 50% deposit by 15 March. Selections need to be made prior to this date. Post EOI, publish policy and Selection Criteria. EOI to close before 20th December. Costs significant but not quantifiable at this stage. - USNZ completing a risk assessment for China. They may decide not to send a team. - Kyle to talk to Selectors to come up with Selection Criteria by 13th November - Call for Nominations for the international competitions in 2023 – Australian Juniors, Asian Juniors/Cadets, Asian Seniors, closing date 1 December so that teams can be announced in mid December. World Seniors – later closing date. Amanda to post. - Selection Criteria to revert to pre-Covid Selection Criteria. - Olympic Qualification Criteria – submitted on time. David met with the NZOC and explained the process for world level fencing competitions – ie that chances of meeting a top 32 fencer in the early rounds is very small. NZOC were very understanding and supportive. There was a suggestion of changing the criteria completely and NZOC have supplied a couple of alternative examples from NSOs. Kyle and Selectors' Commission to work through amending the current proposal. - Protocol with cups – some cups in terrible condition, some missing. Need to sort out a protocol. Shocked at the condition and lack of respect towards some trophies. Should trophies be handed out? Do we need a Protocol Officer – under the Officiating Commission – 	<p>Peter</p> <p>David Stephen</p> <p>Kyle</p> <p>Amanda</p> <p>Kyle</p> <p>Heather David</p>	

		<ul style="list-style-type: none">- Drug Free Sport NZ – need an Athlete representative - Regions to seek out potential Nominees- David to meet with OFC to discuss Congress. Will distribute papers to Board for any input	David	
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NEXT MEETING – Sunday 11th December