

# Minutes of the Meeting of the Board of Fencing New Zealand Incorporated

<b>DATE</b>	Sunday 15 October 2023
<b>START/FINISH</b>	7.00 pm – 8.52pm
<b>LOCATION</b>	Teams
<b>CHAIR</b>	Stephen Peterson (Treasurer)
<b>ATTENDEES</b>	David Elder (President), Peter Butler (President Fencing North), Amanda Hopkins (Secretary General), Heather Claydon (Officiating Commission), Hanna Choi (Athletes' Commission), Stephen Peterson (Treasurer), Sam Parish (President Fencing South), Alice Coran (Health and Safety), Lee-Bin Tee (President Mid-South) and apologies for lateness and Jane Parrett as minute taker.
<b>ABSENT</b>	Simone May (Development Director), Kyle Macdonald (Selectors Commission), Martin Brill (Coaching Commission) and Nicole Martin (President Fencing Central).

	ITEM	INFORMATION AND RESOLUTIONS	OWNER	ACTION
1	<b>Quorum</b>	Confirmed.	David	
2	<b>Minutes of previous meeting</b>	<p>2.1 Minutes of meeting 1 October – <b>Confirmed and passed unanimously.</b></p> <p><b>Matters arising</b> Leon Paul Sponsorship - Leon Paul Equipment have offered to sponsor the CJCFC2024 by way of a substantial discount on the purchase of equipment required to run the event.</p> <p>David has opened this offer up to all Regions and Clubs to purchase equipment on the proviso that it is first delivered to Christchurch and offered to the CJCFC2024 for first use. A list of proposed purchases is required to be supplied to David by each region by 29<sup>th</sup> October to enable final pricing (incl shipping) to be calculated before placing any orders.</p>	David	All Regions
3	<b>Financials</b>	<p>3.1 Financial Report received – Stephen Peterson moved the report be accepted and Amanda Hopkins seconded. <b>Passed unanimously.</b></p> <p><b>Matters Arising:</b> No items raised.</p>	Stephen	
4	<b>Health &amp; Safety</b>	<p><b>4.1 Health and Safety</b> Item discussed at the end of the Board meeting.</p> <p>Update verbally received from Alice that there were no incidents to report.</p> <p>David also verbally updated the Board around the item 'equipment standards and health and safety issues'. David outlined that there was little evidence to support this was an issue and data gathering moving forward would be the only way to determine if it was really an issue. Report to come.</p>	Alice  David	David/ Alice
5	<b>Event and Operational monitoring and Endorsement</b>	<p><b>5a. Australia Under 15 Cadet Report – Robert Gastaldo-Brac</b></p> <p><b>Matters Arising:</b> The report was received, and David Elder moved that the meeting minutes express thanks to the Manager, Coaches and Officials</p>	David	





		<p><i>Consultation</i></p> <p>There was consensus this was a priority issue for FeNZ and that it needed a broad consultation process. However, it also needed to be managed in an effective and productive manner.</p> <p>To this end the Board <b>resolved</b> to produce a powerpoint document encompassing the process and policy document alongside a google sheets questionnaire for Clubs, Regions and individuals to respond to. This would be distributed as soon as possible via the Regions Committee meetings, which would then filter down to clubs and individuals. Feedback cut-off date would be 30 November 2023.</p>		Stephen
9	<b>Review of Governance Issues/Priorities</b>	No items		All
10	<b>Other Business</b>	No items		
		Board meeting closed 8.53pm		

NEXT MEETING – 5<sup>th</sup> December

**Table showing Material Damage Insurance costs based on value of equipment owned.**

<b>Region</b>	<b>Value of equipment</b>	<b>Percentage of tournaments</b>	<b>\$ Amount for each Region</b>
Mid South	35000	21%	\$ 1,199
Central	50000	29%	\$ 1,655
North	75000	44%	\$ 2,512
South	10000	6%	\$ 342
<b>Total</b>	<b>170000</b>	<b>100%</b>	<b>\$ 5,708</b>