

# Minutes of the Meeting of the Board of Fencing New Zealand Incorporated

<b>DATE</b>	Sunday 10 December 2023
<b>START/FINISH</b>	7.00 pm – 8.31 pm
<b>LOCATION</b>	Teams
<b>CHAIR</b>	Stephen Peterson (Treasurer)
<b>ATTENDEES</b>	David Elder (FeNZ President), Amanda Hopkins (Secretary General), Heather Claydon (Officiating Commission), Martin Brill (Coaching Commission), Hanna Choi (Athletes' Commission), Kyle MacDonald (Selectors Commission) Stephen Peterson (Treasurer), Alice Coran (Health and Safety), Steve Martin and Jane Parrett as minute taker.
<b>APOLOGIES</b>	Peter Butler (Fencing North President), Simone May (Development Director), Martin Brill (Coaching Commission), Nicole Martin (President Fencing Central), Sam Parish (Fencing South), Lee-Bin Tee (Fencing Mid-South)

	ITEM	INFORMATION AND RESOLUTIONS	OWNER	ACTION
1	<b>Quorum</b>	Confirmed.	David	
2	<b>Minutes of previous meeting</b>	<p>2.1 Minutes of meeting 15 October – Date amendment required and then <b>Confirmed and passed unanimously.</b></p> <p>Matters Arising:</p> <ul style="list-style-type: none"> <li>Regions have been invoiced for insurance.</li> <li>Stephen and Alice provided an update on the Disputes and Complaints and Dispute Resolution Policy consultation. The key issue was to promote as vigorously as possible between now and process close date of 7 January 2024. The idea of promoting the consultation opportunity and the Policy, once finalised, at the next few Fencing Camps was met with enthusiasm.</li> <li>Confirmed the Equipment Standards report would be included in the agenda for the next meeting.</li> <li>Relevant Board Members/Commission members to connect with Robert Gastaldo-Brac regarding the recommendations in his Australia Under 15 and Cadet Report.</li> </ul>		<p>Kyle/ Coaches</p> <p>David</p>
3	<b>Financials</b>	<p><b>3.1 Financial Report</b> – the Board received the report.</p> <p><b>Matters Arising:</b></p> <ul style="list-style-type: none"> <li>National Affiliation fees. The increase in national affiliation fees and the reasons for the increases were briefly outlined. It was agreed that Stephen Peterson would follow up the Regional Presidents to finalise the Regional affiliation fees.</li> <li>It was agreed there would be communication from the Executive around National affiliation fees to the Fencing community within the week.</li> </ul>	Stephen	Exec team
4	<b>Special Event</b>	<p><b>4.1 Junior and Cadet Commonwealth Fencing Championships</b></p> <p><b>Matters Arising</b></p> <ul style="list-style-type: none"> <li>Stephen Peterson briefly updated the Board in Lee-Bin Tee's absence. It was highlighted that Referee airfares would need to be purchased between this and the next Board meeting. To that end Lee-Bin Tee would need to produce a report outlining</li> </ul>	Lee-Bin Tee	



		<ul style="list-style-type: none"> <li>There was brief discussion around the decrease in North's tournament entries despite an increase in affiliated Fencers. The change in ranking points allocation was identified as a possible cause.</li> </ul>		
8	<b>Board Papers</b>	<p><b>Board Papers Requiring a Decision</b></p> <p><b>8.1 FeNZ Life Membership.</b> The Board received the report.</p> <p>The Board agreed that the Life Membership Programme should be 'revitalised. To this end it was agreed the new system (Sporty), should capture the information of past and future recipients of the Life Membership award. This will involve getting previous records up to date.</p> <p>Steve Martin moved the motion <i>that Vicki Lamb be supported by the Board for nomination of a Life Membership award.</i> David seconded the motion, and the motion was <i>passed unanimously.</i></p> <p>This nomination will be put forward at the 2024 Annual General Meeting for consideration as per the Constitutional process.</p> <p>As part of general discussion, it was proposed that FeNZ could develop other awards as part of the AGM process in recognition of contributions from a wide array of people and positions. To be further investigated at a later date.</p> <p><b>8.2 Performance and Planning Report.</b> The Board received the report.</p> <p>In order to continue the momentum of development in response to the Hui, it was proposed to hold a workshop session with a smaller group, early in the year to further the planning process. Stephen agreed to organise and develop an agenda.</p> <p><b>8.3 Cost Recovery Process for International Tours.</b> The Board received the report.</p> <p>It was agreed that further work was required to the changes in the proposed Policy document.</p>	Steve Martin	Jane?  Amanda  All  Stephen
9	<b>Review of Governance Issues/Priorities</b>	<p>Matters Arising:</p> <ul style="list-style-type: none"> <li>A verbal update on the <b>Sporty</b> implementation was shared. The main point was that the way the affiliation process is being structured will allow greater insight into the local clubs throughout the country. Stephen confirmed that Membership Pro, where members currently affiliate, has been taken down. Stephen to put communications together around the changes in the way members affiliate for inclusion in the President's Corner Newsletter.</li> <li>David to provide a report on Congress at the next meeting.</li> </ul>	Stephen	Stephen  David
10	<b>Other Business</b>	<p>Matters Arising:</p> <ul style="list-style-type: none"> <li>It was agreed to hold the <b>Annual General Meeting on Sunday 17 March 2024.</b></li> </ul>		
		Board meeting closed 8.31pm		

NEXT MEETING – To Be Confirmed.