



Fencing New Zealand

(Fencing New Zealand Incorporated)

Minutes of the Meeting of the Board of Fencing New Zealand Incorporated

DATE	Sunday 16 June 2019
START/FINISH	7.00 pm until 8.22 pm
LOCATION	Skype
CHAIR	Mark Rance
ATTENDEES	Mark Rance (Chairman), Amanda Hopkins (Sec.General), Richard Johnstone, Vicci Lamb, Kyle Macdonald, Steve Martin, , Alice Boyd, Steve Clarke
APOLOGIES	Vanda Symon, Neil Young David Elder, Dave Barson, Nicola Shackleton

	ITEM	ACTION	OWNER	DU E
1.	Quorum	Confirmed.		
2	Previous Minutes	5 May 2019 MOVED as a true and accurate record Actions reviewed	Vicci/Richard Carried	
		<ul style="list-style-type: none"> Membership categories—carried over Commissions’ call for expressions of interest – to be completed and posted 	Dave E/Steve Amanda	
3	Financial Report	Financial Report received. Insurance – Renewal from 1.07.19 of Liability and Material Damage covers sought for Fencing NZ and the 4 regions. Public Liability for competitions is likely to be NZ only. Looking at corporate travel cover for foreign travel for fencers and officials representing NZ.	Richard	
4	Health & Safety	Incident Reports - Received Neil’s report. Two incidents in North – one rolled ankle and one where metal piste fell off trolley onto someone’s foot. Trolley design to be reviewed.	Neil	
5	MBIE Investigation	██████████ raised a complaint to the Minister of Commerce about Fencing NZ processes and the expense recovery from tours to 2018 Asian and World Cadet and Junior Championships. Accusations were made of pecuniary gain at the expense of members. MBIE was directed to investigate the complaint and two Fencing NZ Board Members spent further time responding to the requests for information. MBIE have advised Fencing NZ that they are not taking the matter further and that based on information provided, there is no evidence of pecuniary gain.		
6	New Membership Categories	Work to be completed on the wording of the school/club and novice membership categories	Dave E	
7	Competitions	7.1 Feedback on National U15 Oceania Cadets – feedback still requested from regions		

		<p>7.2 Asian Championships & World Championships - the team received funding from Asia New Zealand Foundation. The fencers are to participate in two cultural events in Japan and be prepared to share their experiences here in NZ. Fencers receiving funding are aware of their responsibilities.</p> <p>There are two officials entered for the World Champs, a private coach for Anna Chalton (Nicolae Mihailescu) and Judit Fliszar will assist where required as she is visiting Hungary during the holidays.</p> <p>7.3 Olympic Long List – The Long List deadline is 24th July. Fencers wishing to be included should be reminded of the selection criteria and be prepared for the paperwork, be available for drug testing and meet all the administrative deadlines.</p> <p>7.4 U15/Cadet Australian National tour 2019 – Hotel has been booked in Mascot. Most fencers have a parent with them. An assistant manager should be appointed to help with the organisation of the fencers. Amanda to liaise with Robert.</p> <p>7.5 NZ University Fencing Championships – inclusion in FeNZ competitions – Alice to investigate further and speak to the university fencing clubs.</p>	Amanda	
			Amanda	
			Alice	
8	National Development Programme	Comprehensive paper distributed before meeting. The Board accepted principles in paper and agreed to move forward with action items – including a summary to publish and developing the squads/camps. Mark to find a location for the next strategy session, with the thought now to combine this with the development camp.	Steve C	
			Mark	
9	Commissions	A Competition Management Seminar and C examinations are to be held in Taiwan at the Asian Veteran Games. The Officiating Commission put forward 2 DTs and 2 referees who met the criteria for attending these seminars. Ratified the selection of Leasa Ogilvie and Hamish Clarke on the basis that they are available to participate and will attend events in NZ sharing the knowledge gained in Taiwan. OFC funding of AUD 750 is available to each candidate and agreed to fund an additional NZD750 each		
			Moved Mark/Steve M Carried	
10	Regional reports	Reports received from Mid South		
11	Website	Ongoing, hope to have new site ready in draft at end June.	Steve M/Richard/Mark/Amanda/Dave/Vanda	
12	Strategic Priorities	Reviewed items for completion in April and May. <ul style="list-style-type: none"> • Ratified the Value Proposition. To be published on new website • Membership collection process – WIP • Project costs – already done • Web repository solution for Board papers – Steve M working on this with Richard. • Retention of fencers – part of National Development Paper • Survey – questionnaire completed – aim to be quick and easy to complete. • Administration breakdown/description for Fencing NZ completed – comments requested • Constitution – new bill for incorporated societies not yet introduced – may 	All	

		<p>be end 2019 or later. Will not be implemented until 2022 most likely. No need for consider new constitution in the mean time.</p> <ul style="list-style-type: none"> Marketing materials – WIP 		
10	Other Business	<ul style="list-style-type: none"> Privacy Policy – FeNZ to develop a privacy policy for information it holds on members. FIE Equipment distribution – suggestions held over to 2020 	Amanda Vicci	

Meeting concluded 8.22 pm. Next Meeting: Sunday 2nd July.