



Fencing New Zealand

(Fencing New Zealand Incorporated)

Minutes of the Meeting of the Board of Fencing New Zealand Incorporated

DATE	Sunday 7 July 2019
START/FINISH	7.00 pm until 8.25 pm
LOCATION	Skype
CHAIR	Mark Rance
ATTENDEES	Mark Rance (Chairman), Amanda Hopkins (Sec.General), Alice Boyd, Steve Martin, Vanda Symon, David Elder
APOLOGIES	Richard Johnstone, Vicci Lamb, Kyle Macdonald, Steve Martin, Dave Barson, Nicola Shackleton, Neil Young, Steve Clarke

	ITEM	ACTION	OWNER	DU E
1.	Quorum	Confirmed.		
2	Previous Minutes	<p>16 June 2019</p> <p>MOVED as a true and accurate record</p> <p style="text-align: right;">Amanda/Steve M Carried</p> <p>Actions reviewed</p> <ul style="list-style-type: none"> Website draft ready to go but have a few issues with Openhost. Membership categories–David to email suggested changes Olympic Long List – Selectors to review the indications of interest for inclusion on the Long List. Fencers must be prepared to complete administrative tasks and show they are intending to compete at FIE events in 2019-2020 season. NZ University Fencing Championships – Alice to follow up on email from Jez Peters National Development Programme – ongoing – see below 	Dave E/Steve Amanda	
3	Financial Report	<p>Financial Report received.</p> <p>Bank Signatories – Currently there are three signatories – the past Treasurer, the President and Secretary. New mandate to be organised for the following people to be signatories on the bank account: Mark Rance – President Amanda Hopkins – Secretary Vanda Symon – Board Member</p> <p>Insurance – Renewal placed from 1.07.19 for Liability and Material Damage covering Fencing NZ and the 4 regions. Public Liability for competitions is for NZ only. Corporate travel cover for foreign travel for fencers and officials representing NZ also taken at an attractive rate of \$5.25 per day. Further information requested on how this will work in practice – fencers/officials have the option of taking this insurance through Fencing NZ, but the process is to be clarified with the insurer to record days covered under the policy and the end of year wash up.</p>	Richard	
4	Health & Safety	<p>Incident Reports - None received. SI Champs reported some incidents but were dealt with by a</p>	Neil	

		qualified doctor at the event. Mark reported that at the FIE Council Commissions weekend in Europe there was a "Safeguarding Workshop" – which included the safety of children and others involved in fencing. Also included were aspects like distance between pistes etc. Future FIE tournaments will be required to appoint a "Safeguarding Officer".		
5	New Membership Categories	David E to send out draft for comments.	Dave E	
6	Competitions	<p>6.1 Feedback on National U15 Oceania Cadets – feedback to be received from Vicci</p> <p>6.2 Olympic Long List – The Long List deadline is 24th July. Selectors to review the fencers who have indicated an interest to be included on the Long List.</p> <p>6.3 U15/Cadet Australian National tour 2019 – Competition in progress. Some good results – two Bronze medals so far. Good feedback regarding the change of accommodation.</p> <p>6.4 President's Cup – disappointing number of entries so far – particularly in foil from the NI.</p> <p>6.5 North Island Championships – North reports that it is trying to set up a team to manage their competitions as the past tournament manager has no time. There will be a new team running the DT.</p> <p>6.6 National Secondary Schools – the format of the competition needs to be clarified as soon as possible and the timetable prepared. Mark to check the rules. There was a question concerning the venue and the need for two gyms to be used. North to clarify what the options are.</p>	Vicci Selectors David	18 July
7	National Development Programme	Paper for next steps sent out for comment. Comment to be circulated. Announcement concerning the programme to be prepared and published. Date for first course may be December rather than September.	Steve C	
8	Policies	<p>Privacy Policy – circulated. Move to adopt the Fencing NZ Privacy Policy</p> <p style="text-align: right;">Amanda/David E Carried</p> <p>Social Media – complaint received regarding an Instagram page. Owner of page apologetic and agreed to remove posts that caused offence and to take care in the future. Amanda to request that all references to Fencing NZ or FeNZ be removed.</p>	Amanda	
9	Commissions	<p>Officiating report received. Hamish Clarke will attend the Referee Seminar and C Exam in Taipei and Asia Federation agreed that he be allowed to referee at the Asian Veterans Championships. This means that NZ will be able to have more than four entries. The fencers to cover the cost of the additional 4 nights. Leasa Ogilvie to attend the DT seminar in Taipei.</p> <p style="text-align: right;">Moved Mark/Steve M Carried</p>		
10	Regional reports	<p>Reports received from North, South and Mid South. Vanda questioned the Officiating Commission's decision that Claymore Swords Club rooms would be no longer suitable for national competitions. Mark to follow up with Nicola on venue standards.</p>	Mark/Vanda	
11	Website	Draft site ready to be reviewed – delay due to problems with Openhost.	Steve M/Richard/Mark/Amanda/	

			Dave/Vanda	
12	Strategic Priorities	Mark to review items and deadlines and venue for the September strategy session.	Mark/all	
10	Other Business	Fencing Population Analysis for Asian Federation and OFC/CFF – Have collated figures but until our membership system registration for all fencers is up and running, the figures will not be accurate.	Amanda	

Meeting concluded 8.30 pm. Next Meeting: Sunday 4th August.